

**AUSTRALIAN SPORT ROTORCRAFT ASSOCIATION INCORPORATED**  
**F024 Acceptance & Listing Protocols - Basic Ultralight Gyroplanes**  
**Record of Inspection and Evaluation Process**  
**Statutory Declaration of Conformity with Standards**



ABN 53 412 417 012

This document can either be filled out progressively as inspection and evaluation steps are completed or may be filled-in at the completion of the said inspection and evaluation by transferring data from contemporaneous records. Inspection and evaluation will need to be done in two parts. Form F024 part (a) must be completed and signed off before a Limited Flight Status Listing (Provisional) can be issued. This limited flight status is to allow the specified flight evaluation to be completed before a Full Flight Status Listing (Basic Ultralight) can be issued. The flight evaluation is recorded in Form F024 part (b)

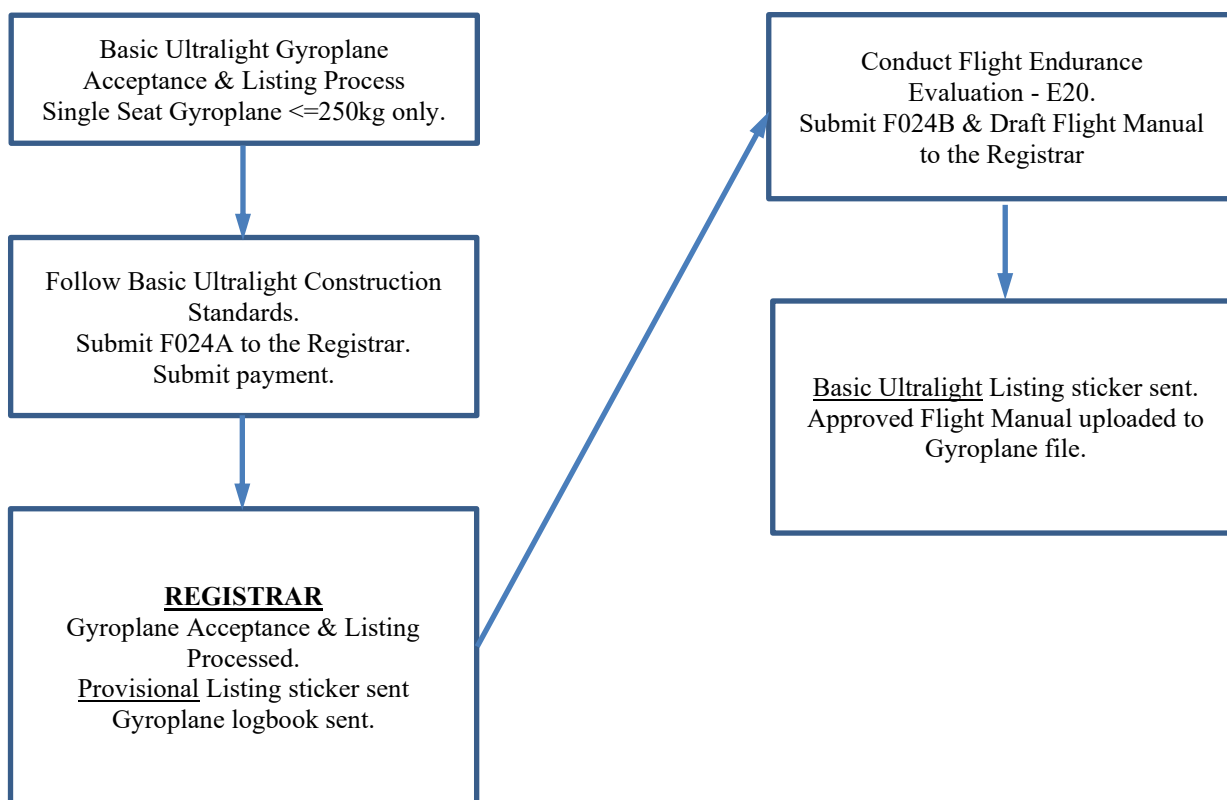
The person whose initials and signature are affixed to this document is to be that of the person who is the **Principal Constructor or a Factory Authorised Representative**. If flight evaluation is undertaken by a person who is not the principal constructor, the principal constructor **MUST** satisfy themselves of the integrity and accuracy of the performance-related information entered into this document. Where in-flight performance figures are concerned, the principal constructor shall ensure the accuracy of the figures either by contemporaneously and accurately recording instrument readings radioed to him or her by the pilot undertaking the relevant sequence or by the recording of instrument readings by electronic means such as readouts, traces or even a simple video camera recording of the relevant instrument or instruments. The principal constructor is also personally responsible for the accuracy and integrity of all external observations (such as take-off distance to 50' AGL, or landing distance from 50' AGL).

Form F024 is to be used in conjunction with the ASRA Construction Standards for Basic Ultralight Gyroplanes.

This form provides a means of recording that each inspection and evaluation has been satisfactorily completed. A space is provided after each item for the evaluator's initials.

The **Principal Constructor or a Factory Authorised Representative** is the **ONLY** person entitled to initial the '**PC Initials**' boxes. Several sections have '**TA Initials**' boxes to the right of the principal constructor initials boxes. These 2nd boxes are **ONLY** to be used by ASRA Technical Advisers who are checking the integrity of the Principal Constructor's assertion made in that relevant sub-section. For the purposes of this document, the Principal Constructor and the countersigning Technical Adviser cannot be the same person.

The flow chart below represents the steps to follow to obtain final Basic Ultralight Acceptance and Listing.



# Form F024 part (a) Construction, Inspection and Evaluation before in-flight phase

Principal Constructor: .....

Some appendices are provided giving conversion information.

Gyroplane  
Listing No.

**G**

Airframe  
Serial No.

## Subpart B

### Weight and Balance

Initials

B10. Hang Test ..... ° nose down

PC	TA
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Details of Hang Test entered into the Flight Manual

B15. Maximum Selected Weight ..... kg.

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Maximum Weight entered into the Flight Manual

B20. Empty Weight. .... kg

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Empty Weight and conditions of test entered into the Flight Manual

B30. Tilt Back Test Distance in cm between the propeller thrust line and the vertical centre of gravity

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Single seater

Full tank ..... cm

Empty tank ..... cm

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Printed/digital photos to be submitted with section (a)

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## Subpart C

### Structure

C15. Strength and Deformation requirements have been met

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### FLIGHT LOADS

C30. Limit Manoeuvring Load requirements have been met

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### CONTROL SURFACE AND SYSTEM LOADS

C55. Primary Control System requirements have been met

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C60. The controls meet the Limit Pilot Force requirement

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### STABILISING AND CONTROL SURFACES

C75. Control Surfaces meet the required limit loads

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### GROUND LOADS

C85. The energy absorption requirements for of the Landing Gear have been met.

Note the TA must witness the drop test.

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### MAIN COMPONENT REQUIREMENTS

C90. Rotor Structure requirements have been met

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### EMERGENCY LANDING CONDITIONS

C100. The structural requirements for emergency landing situations have been met

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C102. The Fatigue Strength requirements have been met

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C104. The Special Factors of Safety requirements have been met

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**Subpart D**

Initials

**Design and Construction**

D10. The requirements for Materials have been met

D20. The requirements for Locking of Connections have been met

D30. Provision for Inspection is satisfactory

D70. Cable factor requirements met by

PC	TA
	----
	----

**CONTROL SURFACES AND ROTORS**

D80. The Rotor Drainage requirements have been met

D85. The requirements for Control Surfaces and rotors have been met

D90. The requirements for rudder hinges have been met

D95. The requirements of Mass Balance have been met

D100 (b). Rotor Hub Tilt Range Fore/Aft ..... deg Side/Side ..... deg

D100 (c). Hub Bar Teeter Range ..... degrees

D102 Rotor Clearance ..... mm Clear of Prop ..... mm Clear of Tail

D105. Rotor Head Bearings are satisfactory This has been determined by:

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**CONTROL SYSTEMS**

D110. Controls movement satisfactory

D115. Controls stops are satisfactory

D125. Trim System is satisfactory

D135. Control System is satisfactory

D145. Cable Systems are satisfactory

D147. The suitability of Swivel Rod Ends has been determined by:

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**COCKPIT DESIGN**

D155. The General requirements for Cockpit Design have been met

D160. The Cockpit View is satisfactory

D165. The design of Windshields, Windows, Doors and Covers is satisfactory

D170. The location of the Cockpit Controls is satisfactory

D185. The requirements for the Seat and Safety Harness have been met

D190. The Protection from Injury requirements have been met

D200. The Emergency Exit requirements have been met

D205. The Ventilation requirements have been met


**Subpart E****Powerplant - GENERAL**

E5. Powerplant Installation is satisfactory

E15 The design of the rotor spin up and brake system is satisfactory

Limitations on the use of the spin up or brake system have been entered into the Flight Manual

E25. The Propeller Clearance is satisfactory


		Initials	
		PC	TA
<b>FUEL SYSTEM</b>			
E30. General – The Fuel System installation is satisfactory			
E35. The Fuel Flow requirements have been met			----
E40. The quantity of Unusable Fuel has been determined and marked on the fuel gauge			
The unusable fuel quantity has been entered into the Flight Manual			
E45. The Fuel Tank(s) Integrity and surge characteristics are satisfactory			----
E55. The installation of the Fuel Tank(s) is satisfactory			
E60 (a). The Fuel Tank(s) is/are equipped with drainable sump(s) <input type="checkbox"/> or Sediment bowl(s) <input type="checkbox"/>			
E60 (b). The sump or sediment bowl drain can be locked in the closed position			
E65. The requirements for the Fuel Tank Filler have been met			
E70. The requirements for Fuel Tank Vents have been met			
E75. The requirements for a Fuel Strainer or Filter have been met			
E80. The requirements for the Fuel System Lines and Fittings have been met			
<b>OIL SYSTEM</b>			
E90. The general requirements have been met			----
E95. The requirements for Oil Tank has been met			
E105. The requirements for the Oil Lines and Fittings have been met			
<b>COOLING</b>			
E110. The requirements for Powerplant Cooling have been met			----
<b>EXHAUST SYSTEM</b>			
E120. The requirements for the exhaust and silencing system have been met			
<b>POWERPLANT CONTROLS AND ACCESSORIES</b>			
E135. The requirements for the Ignition Switches have been met			
E140. The requirements for Propeller Speed have been met			----
E145. The design of the Cowling and Nacelle is satisfactory			----
<b>Subpart F – Equipment</b>			
<b>INSTRUMENTS</b>			
F10. The required Flight and Navigation Instruments are satisfactory			
F15. The required Powerplant Instruments are satisfactory			
<b>INSTRUMENTS INSTALLATION</b>			
F30. The requirements for the Pitot and Static Pressure Systems have been met.			
<b>ELECTRICAL SYSTEMS AND EQUIPMENT</b>			
F45. The requirements for Electric Cables and Equipment have been met			
<b>MISCELLANEOUS EQUIPMENT</b>			
F55. The requirements for the Airborne Radio and Radio Navigation Equipment have been met			
<b>Subpart G - Operating Limitations and Information</b>			
G20. The requirements for Powerplant and Propeller Limitations have been met			----
<b>Markings and Placards</b>			
G30. The requirements for Placards and/or Markings have been met			
G45. The requirements for the Fuel Quantity Indicator have been met			
G50 & G55. The requirements for Placards and/or Markings have been met			

# AUSTRALIAN SPORT ROTORCRAFT ASSOCIATION INC

## GYROPLANE ACCEPTANCE & LISTING FORM

*CASA Regulations state that only current financial  
ASRA members are permitted to fly and list a Gyro*



ABN 53 412 417 012

<b>ASRA Membership No:</b>	<b>A</b>	<b>Gyroplane Listing No:</b>	<b>G</b>	<b>Airframe Serial No:</b>
<b>Registrant Given Names:</b>		<b>Registrant Family Name:</b>		
<b>Address:</b>		<b>Phone No:</b>		
<b>Town:</b>		<b>State:</b>		<b>P/Code:</b>
<b>Email:</b>				

Cockpit:	<input type="checkbox"/> Open Frame	<input type="checkbox"/> Semi Enclosed	<input type="checkbox"/> Fully Enclosed	Empty weight including rotors:		kg
Places:	<input type="checkbox"/> One	<input type="checkbox"/> Two Side by Side	<input type="checkbox"/> Two Tandem	MTOW:		kg
Aircraft Status:	<input type="checkbox"/> Listed	<input type="checkbox"/> Lapsed Listing	<input type="checkbox"/> Destroyed	Gyroplane Primary Colour:		
Hang Test: 1 UP	_____ Degrees	<input type="checkbox"/> Nose up	Controls Fore/Aft Angle:	Controls Side/Side Angle:		Total Teeter Angle:
Hang Test: 2 UP	_____ Degrees	<input type="checkbox"/> Nose down				
Gyroplane Manufacturer:	_____		Model:	_____		Model No:
Main Frame Material:	_____	Size:	_____ mm	Mast Material:	_____	Size:
Frame Plates Material:	_____		Thickness:	_____ mm		
Vertical Tail Type & Area:	<input type="checkbox"/> Rudder & Fin	<input type="checkbox"/> Full Flying	<input type="checkbox"/> Twin Tail	<input type="checkbox"/> Tri Tail		
	Total Vertical Tail Area:	_____ m <sup>2</sup>	Horizontal Distance from C of G:	_____ m		
Pitch Stabiliser Location & Area:	<input type="checkbox"/> In propeller slipstream	<input type="checkbox"/> Outside propeller slipstream				
	Stabiliser Area:	_____ m <sup>2</sup>	Horizontal Distance from C of G	_____ m		
Rotor Head Manufacturer:	_____		Serial No:	_____		
Rotor Blade Manufacturer:	_____		Rotor Blade Model:	_____	Length:	_____ ft
Hub Bar Serial No:	_____		Rotor Blade Serial Nos:	Blade 1 _____	Blade 2 _____	
Propeller Manufacturer	_____		Serial No:	_____	Diameter:	_____ in
Engine Manufacturer	Type: _____	Engine No:	_____		Engine Capacity:	_____ cc
Redrive Make:	_____		Serial No:	_____	Ratio:	: 1
Fuel Tank Manufacturer	_____		Capacity:	_____ LTS		

Mandatory Instruments	<input type="checkbox"/> ASI	<input type="checkbox"/> Altimeter	<input type="checkbox"/> Fuel Indicator	<input type="checkbox"/> Yaw Indicator
Compliant Gyroplanes Mandatory Instruments	<input type="checkbox"/> Hour Meter	<input type="checkbox"/> Oil Pressure (4 stroke)	<input type="checkbox"/> Engine tacho	
	<input type="checkbox"/> Compass	<input type="checkbox"/> Voltmeter (Battery Ignition)	<input type="checkbox"/> Temperature	
Significant Extras	<input type="checkbox"/> GPS	<input type="checkbox"/> Transponder	<input type="checkbox"/> ELT	<input type="checkbox"/> VHF <input type="checkbox"/> UHF

<input type="checkbox"/> <b>Mandatory photos from the side</b>
----------------------------------------------------------------

**NOTE:** Upon completion of the inspection above, complete the Statutory Declaration below, have the Technical Adviser complete the statement below, then forward (post or email) these together with the appropriate fee and photos to the ASRA Registrar at [registrar@asra.org.au](mailto:registrar@asra.org.au) or to the address found on the [www.asra.org.au](http://www.asra.org.au) website.

## AUSTRALIAN SPORT ROTORCRAFT ASSOCIATION INC

*Statutory Declarations Act 1959 (Commonwealth).*

### COMMONWEALTH OF AUSTRALIA

#### Statutory Declaration

I, .....  
(insert printed full name of Principal Constructor) (insert occupation)

of .....  
(insert residential address of Principal Constructor)

do solemnly and sincerely declare that:

- (1) in placing my initials in the check box adjacent to each sub-section and now upon finally signing this my declaration, I hereby attest that the materials, construction techniques, fittings, structural configuration, and overall design of the gyroplane I seek to list as a Limited Flight Status gyroplane, for the flight performance evaluations specified in the ASRA document, Construction Requirements for Compliant Gyroplanes, has been carefully reviewed by me for compliance with the published standards.
- (2) the information contained in the narrative or comment portions of this record of inspection and evaluation has been acquired personally by me or under my supervision and I hereby attest that I have taken all reasonable steps to ensure its accuracy and reliability;

***and I make this solemn declaration by virtue of the Statutory Declarations Act 1959, and subject to the penalties provided by that Act for the making of false statements in statutory declarations, conscientiously believing the statements contained in this declaration to be true in every particular***

.....  
(Signature of Principal Constructor)

.....  
(Initials of Principal Constructor)

Declared at ..... on the ..... day of .....  
(Place) (Date) (Month/Year)

Before me, .....  
(signature of person witnessing declaration)

.....  
(Print full name of witness)

.....  
(Professional address)

.....  
(category of entitlement to witness declarations. See next page)

The Statutory Declarations Regulations provide for a statutory declaration under the *Statutory Declarations Act 1959* to be made before the following persons:

- (1) a person who is authorised under a law in force in a State or Territory to practise as a member of any of the following professions:
- Chiropractor
  - Dentist
  - Legal practitioner
  - Medical practitioner
  - Nurse
  - Patent attorney
  - Pharmacist
  - Veterinary surgeon
- (2) any of the following persons:
- Agent of the Australian Postal Corporation who is in charge of an office supplying postal services to the public
  - Australian Consular Officer, or Australian Diplomatic Officer, (within the meaning of the *Consular Fees Act 1985*)
  - Bailiff
  - Bank officer with 5 or more continuous years of service
  - Building society officer with 5 or more years of continuous service
  - Chief executive officer of a Commonwealth court
  - Civil marriage celebrant
  - Clerk of a court
  - Commissioner for Affidavits
  - Commissioner for Declarations
  - Credit union officer with 5 or more years of continuous service
  - Holder of a statutory office not otherwise specified in this list
  - Judge of a court
  - Justice of the Peace
  - Magistrate
  - Master of a court
  - Member of the Australian Defence Force who is:
    - (a) an officer; or
    - (b) a non-commissioned officer within the meaning of the *Defence Force Discipline Act 1982* with 5 or more years of continuous service; or
    - (c) warrant officer within the meaning of that Act
  - Member of the Institute of Chartered Accountants in Australia, the Australian Society of Certified Practising Accountants or the National Institute of Accountants
  - Member of the Institute of Corporate Managers, Secretaries and Administrators
  - Member of the Institution of Engineers, Australia, other than at the grade of student
  - Member of:
    - (a) the Parliament of the Commonwealth; or
    - (b) the Parliament of a State; or
    - (c) a Territory legislature; or
    - (d) local government authority of a State or Territory
  - Minister of religion registered under Division 1 of Part IV of the *Marriage Act 1961*
  - Notary public
  - Permanent employee of:
    - (a) the Commonwealth or of a Commonwealth authority; or
    - (b) a State or Territory or of a State or Territory authority; or
    - (c) a local government authority; with 5 or more years of continuous service who is not otherwise specified in this list
  - Permanent employee of the Australian Postal Corporation with 5 or more years of continuous service who is employed in an office supplying postal services to the public
  - Person before whom a statutory declaration may be made under the law of the State or Territory in which the declaration is made
  - Police officer
  - Registrar, or Deputy Registrar, of a court
  - Senior Executive Service officer of the Commonwealth, or of a State or Territory, or of a Commonwealth, State or Territory authority
  - Sheriff
  - Sheriff's officer
  - Teacher employed on a full-time basis at a school or tertiary education institution

## ASRA TECHNICAL ADVISERS RECORD OF VERIFICATION F024 part (a)

***I hereby certify that I have undertaken an examination of the gyroplane subject of this Record and have inserted my initials in the relevant check boxes (where applicable) as an indication that (as far as can be ascertained by visual and/or manual examination) the entry made by the Principal Constructor in the sub-section adjacent to the check box appears to be true and correct.***

.....  
(Signature of TA)

.....  
(Initials of TA)

.....  
(Print Name of TA)

A.....  
(ASRA Membership No)

.....  
(Date)

**\*\*\* Gyroplane will be listed as Provisional until the mandatory flight endurance, draft flight manual and the F024B have been submitted.**

## Form F024 part (b) Flight and Performance Evaluation

**Note:** part (a) of this form must be completed and the gyroplane listed for limited flight status before commencing flight and performance evaluation.

**Principal Constructor:** ..... **Listing No: G**.....

**Evaluation Pilot:** ..... **ASRA Membership No. A**.....

Initials

### PERFORMANCE

		PC	TA
B40. Take-off Distance	Without Prerotator .....m. With Prerotator .....m.		----
	The Take-off Distance entered into the Flight Manual		
B45. Climb Rate	Time taken to 1000 ft .....min.		----
	The corrected sea level Climb Rate entered into the Flight Manual		
B50. Minimum Sink Rate	.....KIAS Rate of decent .....ft/Min		----
	Minimum Sink Rate @KIAS = ft/min entered into the Flight Manual		
B52. Best Glide Ratio	.....KIAS Rate of decent .....ft/Min		----
	Best Glide Ratio @KIAS = X.X:1 entered into the Flight Manual		
B55. Actual straight-and-level steady top airspeed at 1000' agl at full throttle established as .. .... KIAS			----
	Actual straight-and-level full-throttle steady top IAS entered into the Flight Manual		
B60. Minimum Controllable Speed for Level Flight (VMIN) determined as .....KIAS			----
	The (VMIN) entered into the Flight Manual		
B65. Best Rate of Climb Airspeed (VY) determined as .....KIAS			----
	The details of (VY) entered into the Flight Manual		
B70. Landing Distance from 50 ft altitude .....m at .....KIAS			----
	The Landing Distance entered into the Flight Manual		
B75. Maximum Operating Altitude established as .....Feet			----
	The Maximum Operating Altitude entered into the Flight Manual		
B80. Height/Velocity Envelope established as .....ft at .....KIAS			----
	Height/Velocity Envelope Graph entered into the Flight Manual		

### CONTROLLABILITY AND MANOEUVRABILITY

B85 (a) & (b). Controllability and Manoeuvrability is satisfactory .....		----
B90. Pitch Control is satisfactory .....		----
B95. Pitch Control Force is satisfactory .....		----

### STABILITY

B100. General gyroplane stability is satisfactory .....		----
B105. Longitudinal Stability is satisfactory .....		----
B110. Lateral Stability is satisfactory .....		----



**GROUND HANDLING**

B120. Directional Control is satisfactory

B125. Taxying is satisfactory

B127. Ground Resonance is satisfactory

PC	TA
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	----

**GENERAL**

E20. Flight Endurance Evaluation completed satisfactorily

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**OPERATING LIMITATIONS AND INFORMATION**

G10. The requirements for Air-speed Limitations have been met

G25. The Gyroplane Flight Manual has been produced and a hardcopy and electronic copy (\*.docx) have been supplied to the ASRA Registrar.

	----

**NOTE:** Upon satisfactory completion of parts (a) and (b) of this form, complete the Statutory Declaration below, have the Technical Adviser complete the statement below, then forward (post or email) these together with the appropriate fee and photos to the ASRA Registrar at [registrar@asra.org.au](mailto:registrar@asra.org.au) or the address found on the [www.asra.org.au](http://www.asra.org.au) website.

## AUSTRALIAN SPORT ROTORCRAFT ASSOCIATION INC

*Statutory Declarations Act 1959 (Commonwealth).*

### COMMONWEALTH OF AUSTRALIA

#### Statutory Declaration

I, .....  
(insert printed full name of Principal Constructor) (insert occupation)

of .....  
(insert residential address of Principal Constructor)

do solemnly and sincerely declare that:

- (1) in placing my initials in the check box adjacent to each sub-section and now upon finally signing this my declaration I hereby attest that the materials, construction techniques, fittings, structural configuration, and overall design and performance of the gyroplane I seek to list as a Limited Flight Status gyroplane, for the flight performance evaluations specified in the ASRA document Construction Requirements for Compliant Gyroplanes, has been carefully reviewed by me for compliance with the published standards.
- (2) the information contained in the narrative or comment portions of this record of inspection and evaluation has been acquired personally by me or under my supervision and I hereby attest that I have taken all reasonable steps to ensure its accuracy and reliability;

***and I make this solemn declaration by virtue of the Statutory Declarations Act 1959, and subject to the penalties provided by that Act for the making of false statements in statutory declarations, conscientiously believing the statements contained in this declaration to be true in every particular.***

.....  
(Signature of Principal Constructor)

.....  
(Initials of Principal Constructor)

Declared at ..... on the ..... day of .....  
(Place) (Date) (Month/Year)

Before me, .....  
(signature of person witnessing declaration)

.....  
(Print full name of witness)

.....  
(Professional address)

.....  
(category of entitlement to witness declarations. See next page)

The Statutory Declarations Regulations provide for a statutory declaration under the *Statutory Declarations Act 1959* to be made before the following persons:

- (1) a person who is authorised under a law in force in a State or Territory to practise as a member of any of the following professions:
- Chiropractor
  - Dentist
  - Legal practitioner
  - Medical practitioner
  - Nurse
  - Patent attorney
  - Pharmacist
  - Veterinary surgeon
- (2) any of the following persons:
- Agent of the Australian Postal Corporation who is in charge of an office supplying postal services to the public
  - Australian Consular Officer, or Australian Diplomatic Officer, (within the meaning of the *Consular Fees Act 1985*)
  - Bailiff
  - Bank officer with 5 or more continuous years of service
  - Building society officer with 5 or more years of continuous service
  - Chief executive officer of a Commonwealth court
  - Civil marriage celebrant
  - Clerk of a court
  - Commissioner for Affidavits
  - Commissioner for Declarations
  - Credit union officer with 5 or more years of continuous service
  - Holder of a statutory office not otherwise specified in this list
  - Judge of a court
  - Justice of the Peace
  - Magistrate
  - Master of a court
  - Member of the Australian Defence Force who is:
    - (a) an officer; or
    - (b) a non-commissioned officer within the meaning of the *Defence Force Discipline Act 1982* with 5 or more years of continuous service; or
    - (c) warrant officer within the meaning of that Act
  - Member of the Institute of Chartered Accountants in Australia, the Australian Society of Certified Practising Accountants or the National Institute of Accountants
  - Member of the Institute of Corporate Managers, Secretaries and Administrators
  - Member of the Institution of Engineers, Australia, other than at the grade of student
  - Member of:
    - (a) the Parliament of the Commonwealth; or
    - (b) the Parliament of a State; or
    - (c) a Territory legislature; or
    - (d) local government authority of a State or Territory
  - Minister of religion registered under Division 1 of Part IV of the *Marriage Act 1961*
  - Notary public
  - Permanent employee of:
    - (a) the Commonwealth or of a Commonwealth authority; or
    - (b) a State or Territory or of a State or Territory authority; or
    - (c) a local government authority; with 5 or more years of continuous service who is not otherwise specified in this list
  - Permanent employee of the Australian Postal Corporation with 5 or more years of continuous service who is employed in an office supplying postal services to the public
  - Person before whom a statutory declaration may be made under the law of the State or Territory in which the declaration is made
  - Police officer
  - Registrar, or Deputy Registrar, of a court
  - Senior Executive Service officer of the Commonwealth, or of a State or Territory, or of a Commonwealth, State or Territory authority
  - Sheriff
  - Sheriff's officer
  - Teacher employed on a full-time basis at a school or tertiary education institution

## ASRA TECHNICAL ADVISERS RECORD OF VERIFICATION F024 part (b)

***I hereby certify that I have undertaken an examination of the gyroplane subject of this Record and have inserted my initials in the relevant check boxes (where applicable) as an indication that (as far as can be ascertained by visual and/or manual examination) the entry made by the Principal Constructor in the sub-section adjacent to the check box appears to be true and correct.***

.....  
(Signature of TA)

.....  
(Initials of TA)

.....  
(Print Name of TA)

A.....  
(ASRA Membership No)

.....  
(Date)